

## **Pastor Job Description (Bi-vocational)**

Watch Tower Baptist Church is located at 375 Pottiesville Road, Bumpass, VA 23024 and is seeking a new Pastor. He/she must be a man/woman of God who has a passion for his/her parishioners. Our church currently has a small membership; therefore, the pastor needs to be bi-vocational (having another source of income to support his/her family). We are seeking a person who has a heart for the rural community and who is willing to grow with us. As the pastor he/she is the main spiritual leader of the congregation, and he/she should be able to function collaboratively with a board-administered church. There should also be a desire to mentor and to disciple individuals, while being self-aware of personal limitations and seeking the support of others.

### **Worship Services:**

- Conducts all church services (i.e. mornings, afternoons, evenings)
- Delivers sermons in a clear, logical manner that effectively uses Scripture, expounds the Gospel, and defends the Bible without error. Sermons should have solid Biblical teaching with life applications. The candidate should embrace the gifts of the Spirit, while focusing on the fruit of the Spirit.
- Incorporates creative ideas in the worship service.
- Leads in the observance of ordinances (i.e. the Lord's Supper/Holy Communion, Baptisms, and Dedications)
- Oversees filling of the pulpit on any Sunday he/she is not present in order to ensure doctrinal consistency
- Performs weddings and officiates funerals

### **Pastoral Care:**

- Visits the sick and shut-in
- Leads pre-marital counseling
- Provides support and counseling to bereaved families prior to a funeral as well as follow-up visits after the funeral
- Provides spiritual counseling to those facing major life decisions (i.e. divorce, job changes, marital issues, personal crisis) and provides pastoral care as needed

### **Christian Education:**

- Leads Bible study
- Effectively plans and conducts New Members' classes

- Develops and supports religious educational programs for all ages including Sunday School, Vacation Bible School, and Youth Bible study
- Develops and conducts training for all Associate Ministers

**Leadership and Guidance:**

- Provides spiritual inspiration and guidance
- Maps out objectives and plans overall strategy for enhancing church growth through the use of new ideas for activities and projects
- Participates in church activities and fosters fellowship at church gatherings
- Relates effectively to individuals who have different viewpoints, perspectives, and opinions

**Administrative:**

- Trains, works, interacts, and communicates well with the congregation
- Conducts Church Business meetings and Call meetings in a timely matter
- Meets all scheduled deadlines
- Provides administrative leadership and oversees all ministries of the church
- Maintains harmony and resolves conflicts among church members concerning church programs, finances, elections, etc.
- Conducts annual Consecration services for all church officers
- Provides timely communication to the church body in weekly announcements

**Credentials, Education, and Experience:**

- Must be a licensed and, preferably, ordained Baptist minister
- A degree is preferred.
- Must have at least 5 years of pastoral experience (i.e. Assistant Pastor, Interim Pastor, Associate Minister, Youth Minister)

Deadline for resume is February 28, 2023. Please send resume to:

Watch Tower Baptist Church  
Attn. Search Committee  
375 Pottiesville Road  
Bumpass, Virginia 23024